

TOWN OF POMPEY TOWN BOARD MINUTES

The Organizational Meeting and Regular Monthly Meeting of the Town Board of the Town of Pompey was held on February 3, 2014. In attendance: Supervisor Carole Marsh; Councilors Carl Dennis, Greg Herlihy, Victor LaFrenz, Craig Smithgall; Highway Superintendent Tom Purcell; Accountant 1 Thomas Chartrand; Code Enforcement Officer Richard Penhall; Attorney Jeff Brown and Town Clerk Ann Christmas.

Supervisor Marsh called the meeting to order at 7 p.m. with the Pledge of Allegiance followed by a moment of silence for our service men and women.

- R-1-14 Made by Herlihy, seconded by Dennis to adopt the Rules of Procedure. All in favor. Motion carried.
- R-2-14 Made by Marsh, seconded by Dennis that 6 hours will be the standard work day for part-time officials and employees. All in favor. Motion carried.
- R-3-14 Made by Marsh, seconded by Dennis to approve raises for highway department employees. All in favor. Motion carried.
- R-4-14 Made by Marsh, seconded by Herlihy to appoint Sue Snavlin as Dog Control Officer and be compensated \$4,400.00 per year. All in favor. Motion carried.
- R-5-14 Made by Marsh, seconded by Dennis to appoint Sue Smith as Chairman of the Planning Board. 4 yes (Dennis, Herlihy, Marsh, Smithgall) 1 no (LaFrenz) Motion carried.
- R-6-14 Made by Marsh, seconded by Dennis to appoint David Tessier as Chairman of the Zoning Board of Appeals. All in favor. Motion carried.
- R-7-14 Made by Marsh, seconded by Dennis to appoint Frank Erwin as Chairman of the Environmental Conservation Commission. All in favor. Motion carried.
- R-8-14 Made by Marsh, seconded by Dennis to appoint Ray Randall as Chairman of the Board of Assessment Review. All in favor. Motion carried.

- R-9-14 Made by Marsh, seconded by Dennis to appoint John Shaheen to the Planning Board (term expires 12/31/20). All in favor. Motion carried.
- R-10-14 Made by Marsh, seconded by Dennis to appoint David Hale to the Zoning Board of Appeals (term expires 12/31/18). All in favor. Motion carried.
- R-11-14 Made by Marsh, seconded by Dennis to appoint Judy McElhannon, David Kimpel, Michael Niles, Cheryl Bliss and Eric Smith to the Environmental Conservation Commission (term expires 12/31/15). All in favor. Motion carried.
- R-12-14 Made by Marsh, seconded by Dennis to appoint Ray Randall to the Board of Assessment Review (term expires 9/30/19). All in favor. Motion carried.
- R-13-14 Made by Marsh, seconded by Smithgall to designate NBT Bank as the official bank of the town. All in favor. Motion carried.
- R-14-14 Made by Marsh, seconded by Dennis to designate The Post Standard as the legal newspaper of the town. All in favor. Motion carried.
- R-15-14 Made by Marsh, seconded by Dennis that the mileage reimbursement for any Town business shall be \$.56/mile. All in favor. Motion carried.
- R-16-14 Made by Marsh, seconded by Smithgall that the monthly meetings will be held on the first Monday of each month at 7 p.m. except for September and November when the meetings will be held on September 3, 2014 and November 5, 2014. All in favor. Motion carried.
- R-17-14 Made by Marsh, seconded by Herlihy that the Broker of Record shall be Haylor, Freyer and Coon. All in favor. Motion carried.
- R-18-14 Made by Marsh, seconded by Herlihy that the Attorney for Town shall be MacKenzie Hughes, LLP. All in favor. Motion carried.
- R-19-14 Made by Marsh, seconded by Herlihy that the Engineer for the Town shall be O'Brien & Gere. All in favor. Motion carried.

- R-20-14 Made by Marsh, seconded by Herlihy to appoint Ann Christmas as part-time Code Enforcement Clerk to be compensated \$5,560.00 per year. All in favor. Motion carried.
- R-21-14 Made by Marsh, seconded by Dennis to appoint Brian Fitts as Assessor Clerk to be compensated \$5,000.00 per year. All in favor. Motion carried.
- R-22-14 Made by Marsh, seconded by Dennis to appoint Thomas Chartrand as Account 1 (part-time) to be compensated \$19,650.00 per year. All in favor. Motion carried.
- R-23-14 Made by Marsh, seconded by Dennis to reaffirm the Procurement Policy. All in favor. Motion carried.
- R-24-14 Made by Marsh, seconded by Herlihy to set the compensation for the Chairman of the Planning Board, Zoning Board and Environmental Conservation Commission at \$300.00 per year. All in favor. Motion carried.
- R-25-14 Made by Marsh, seconded by Dennis to set the compensation for the Planning Board, Zoning Board and Environmental Conservation Commission at \$150.00 per year. All in favor. Motion carried.
- R-26-14 Made by Marsh, seconded by Dennis to set the compensation for the Board of Assessment Review at \$150.00 for the Chairman and the members will receive \$50.00 for each meeting attended. All in favor. Motion carried.
- R-27-14 Made by Marsh, seconded by Dennis to appoint Darla Mawson as Secretary to the Zoning Board of Appeals and to be compensated \$80.00 per meeting attended. All in favor. Motion carried.
- R-28-14 Made by Marsh, seconded by Dennis to appoint Darla Mawson as Secretary to the Planning Board and to be compensated \$100.00 per meeting attended. All in favor. Motion carried.
- R-29-14 Made by Marsh, seconded by Dennis to appoint Ken Stvan and Carolyn Hilleges as Clerk 1 for the Justice Court to be reimbursed \$11.25 per hour up to \$6,000.00 per hour (the combined total for all services for Clerk 1 for Justice Court cannot \$6,000.00 per year). All in favor. Motion carried.

- R-30-14 Made by Marsh, seconded by Dennis to appoint Rosemarie Bush, Deb Bell and Sue Evans to the Board of Ethics. 4 yes (Dennis, Herlihy, Marsh, Smithgall) 1 no (LaFrenz) Motion carried.
- R-31-14 Made by Marsh, seconded by Dennis to appoint Custodian (independent contractor) to be reimbursed \$13.00 per hour. All in favor. Motion carried.
- R-32-14 Made by Marsh, seconded by Dennis to appoint Rosemarie Bush as Swim Program Director to be compensated \$3,000.00 per year. All in favor. Motion carried.
- R-33-14 Made by Marsh, seconded by Dennis to appoint Kelly Mousaw (independent contractor) as Ski Program Director to be compensated \$575.00 per year. All in favor. Motion carried.
- R-34-14 Made by Marsh, seconded by Dennis to authorize the Highway Superintendent to spend up to \$8,000.00 without prior approval. All in favor. Motion carried.
- R-35-14 Made by Marsh, seconded by Dennis to authorize a \$500,000.00 bond for the Supervisor and Town Clerk and a \$50,000.00 bond for all others. All in favor. Motion carried.
- R-36-14 Made by Marsh, seconded by Dennis to approve contracts with the LaFayette Library in the amount of \$850.00, the Cazenovia Library in the amount of \$400.00 and the Manlius Library in the amount of \$3,200.00. All in favor. Motion carried.
- R-37-14 Made by Marsh, seconded by Dennis to make application to the Youth Program. All in favor. Motion carried.
- R-38-14 Made by Marsh, seconded by Dennis to reaffirm the Investment Policy. All in favor. Motion carried.
- R-39-14 Made by Marsh, seconded by Dennis to reaffirm the fee schedule. All in favor. Motion carried.
- R-40-14 Made by Marsh, seconded by Dennis to reaffirm the Employee Handbook. All in favor. Motion carried.

- R-41-14 Made by Marsh, seconded by Dennis to establish a petty cash fund for the Town Clerk in the amount of \$125.00. All in favor. Motion carried.
- R-42-14 Made by Marsh, seconded by Dennis to establish a petty cash fund for the Justice Court in the amount of \$50.00 for each judge. All in favor. Motion carried.
- R-43-14 Made by Marsh, seconded by Dennis to approve the prepayment of all postage and utility bills. All in favor. Motion carried.
- R-44-14 Made by Marsh, seconded by Dennis to go out of the Organizational Meeting and into Regular Session at 7:15 p.m. All in favor. Motion carried.
- R-45-14 Made by Dennis, seconded by Herlihy to approve the payment of all bills. All in favor. Motion carried.
- R-46-14 Made by Marsh, seconded by Herlihy to authorize the Supervisor to execute the contract with the Onondaga County Sheriff's Department for Enhanced Services. All in favor. Motion carried.
- R-47-14 Made by Marsh, seconded by Dennis to authorize the Supervisor to execute a contract with the SPCA for Animal Cruelty. All in favor. Motion carried.
- R-48-14 Made by Marsh, seconded by Herlihy to authorize the Supervisor to execute the pool contract with Cazenovia College for 2014 at the same rate as 2013. All in favor. Motion carried.
- R-49-14 Made by Marsh, seconded by Dennis to approve the Audit of Supervisor and Town Clerk's records. All in favor. Motion carried.
- R-50-14 Made by Marsh, seconded by Dennis to approve the bank reconciliations and reports of Town Clerk/Tax Collector and Supervisor. All in favor. Motion carried.

There was a discussion on a proposed Intermunicipal Agreement Relative to the Providing of Code Enforcement Services between Pompey and Fabius. This would be on a contract basis. Councilor Smithgall stated that it makes sense. Councilor Dennis stated that we do other things with Fabius. Attorney Brown stated that either party can get out of it with 30 days notice.

R-51-14 Made by Herlihy, seconded by Dennis to authorize the Supervisor to execute the Intermunicipal Agreement Relative to the Providing of Code Enforcement Services between Pompey and Fabius. 4 yes (Dennis, Herlihy, Marsh, Smithgall) 1 abstain (LaFrenz) Motion carried.

Councilor LaFrenz stated that the Town Board should have had ample time to review the Intermunicipal Agreement.

Supervisor Marsh questioned Councilor LaFrenz where the approved Master Plan is. He says it was filed with the Town and it is on the website. Town Clerk stated that what was filed in her office was the draft Master Plan. She has never received anything since it was adopted that included the changes that Ruth Hotaling had requested. He stated that since the committee was disbanded he doesn't have the paperwork. He will check and see what he has.

R-52-14 Made by Marsh, seconded by Dennis to authorize the following to attend the Planning Federation Conference on March 13, 2014: Dan Bargabas, Bob Neufang, Carl Fahrenkrug, Dave Tessier, Dave Hale, Don Neugebauer and Ann Christmas. All in favor. Motion carried.

Tom Chartrand reviewed the year-end report with the Town Board as well as the monthly report of the Supervisor. He commented that Ann Christmas is the only tax collector that he works with that has paid their Town in full for their taxes. He said she did a great job.

R-53-14 Made by Herlihy, seconded by Dennis to approve the quote from General Code to update Local Laws Nos. 3, 4 and 6 of 2013 in an amount not to exceed \$1,790.00. All in favor. Motion carried.

R-54-14 Made by Marsh, seconded by Dennis that pursuant to Vehicle and Traffic Law 1660 (11) all vehicles with a gross weight of over five (5) tons per axle are temporarily excluded from the following highways situate in the Town of Pompey, Onondaga County, New York: Brickyard Falls Road, Broadfield Road to the Village of Manlius; Bush Road, Route 91 to Ransom Road; Frank Long Road, Gates Road to Route 91; Gardner Road, Cemetery Road to Pratts Falls Road; Gibbs Road, Broadfield Road to Indian Hill Road; Gulf Road, Route 20 south to Oran-Delphi Road; Henderson Road; Gates Road to Taylor Road; Indian Hill Road, Watervale Road East to Spur Road; Jerome Road, Chase Road to Fabius/Pompey town line; Number 2 Road East & West,

Watervale Road east to Oran-Delphi Road; Number 4 Road East & West, Cemetery Road to Number 5 Road; Oran Gulf Road, Route 20 north to the Oran Spur Road; Oran Station Road, Route 92 to the Manlius/Pompey town line; Pompey Pines Drive, Pompey Center Road West; Purcell Road, No. 5 Road to Fabius/Pompey town line; Ransom Road, Route 91 to LaFayette/Pompey town line; Taylor Road, Route 91 to Route 173. All in favor. Motion carried.

The year-end report of the Highway Department was submitted.

R-55-14 Made by Dennis, seconded by Herlihy to sign the Agreement to Spend Highway Funds. All in favor. Motion carried.

Highway Superintendent Purcell reported that it has been a very busy winter so far. To date they have made 105 trips. The average is 108 trips.

Councilor Smithgall informed the Town Board that he had a "white knuckle" ride down Route 20 the previous week. It was an hour and a half after the snow started. He is going to be writing a letter requesting increased maintenance on the road.

Code Enforcement Officer Penhall reported that he had issued a notice to have grass cut on a property. He owner had trouble getting his brush hog running. The same day that our man mowed the property he got the brush hog running. The homeowner feels that he should get some kind of relief. The Town Board suggested that the homeowner write a letter to the town about this.

He also reported that Clerk Christmas and himself had received training from BAS on the complaint program. He feels it is an excellent system.

Lastly, he reported that during the past several weeks there have been several homeowners on Gates Road near the DeWitt town line that have lost water. Councilor Smithgall commented that historically water has been a problem in the northwest corner of the town.

John Shaheen requested to be on the agenda in March to talk about solar energy for the town facilities.

Victor Greene stated that he felt that the names of people who were being appointed to the different positions should have been listed on the agenda; he thought the agenda was hard to follow; he wants to know what is going to be voted on; he is against the dissolution of the Master Plan Committee.

Supervisor Marsh agreed to meet with him.

Jill LaFrenz stated that several people were fired tonight and were they going to be publicly thanked. Supervisor Marsh stated that no one was fired as these are annual appointments. Councilor Dennis stated that thank you letters will be going out.

Vince Giorando questioned what is happening to the Chen property on Oran Delphi Road. Supervisor Marsh stated that she has talked to his attorney. Attorney Brown will speak to Code Enforcement Officer Penhall tomorrow about this. Code Enforcement Officer Penhall will give a report to the Town Board about this at the March meeting.

R-56-14 Made by Dennis, seconded by Marsh to adjourn at 7:50 p.m. All in favor. Motion carried.

Respectfully submitted,

Ann Christmas
Pompey Town Clerk